**Children and Young People  
Workshop booking expression of interest form**

Thank you for your interest in booking our workshops! After we have received this form, we will contact you to discuss further.

Please note that our workshops are tailored to suit the children and young people that are attending. Before we can confirm your booking we will need to have received the completed children’s profile forms. **We cannot confirm any workshop booking without this information.**

We will also require a copy of your Safeguarding and Child Protection policy and procedure.

**About you**

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| --- | --- |
| **Your name as lead contact** |  |
| **Your school or organisation** |  |
| **Address** |  |
| **Email address** |  |
| **Designated Safeguarding Lead or Officer on site** |  |
| **DSL or DSO email address** |  |
| **Safeguarding and Child Protection Policy attached** | **Yes / No** |
| **I understand that I will need to send completed children’s profile forms before any booking is confirmed** | **Yes / No** |

**About the children or young people**

The details in this section can be confirmed at a later date, please give us the best indication so we can consider how to best support your request.

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| --- | --- |
| **Year group or age range** |  |
| **Number of children or young people (approx.)**  Minimum: 4. Maximum: 16. For group sizes under 4 or over 16 please talk to us. |  |
| **Are there any additional needs within the group?**  If yes, please provide brief detail at this stage. The children’s profile form will be sent to you to provide further information. | **Yes / No** |
| **All our workshop leaders are deaf BSL users.  Will any access requirements be needed for the children who are attending? Do we need to book BSL interpreters?**  E.g. SSE / speech / lip speaking / other please detail | **Yes / No**  Please give details: |

**About the workshops**

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| --- | --- | --- |
| **Preferred dates (please provide a few options)**  We need 8 weeks’ notice for workshops unless there are special circumstances (e.g. 1:1 support due to an incident). We avoid bookings in **April, July, August** and **December** but do talk to us about this if needed. |  | |
| **Preferred frequency**  If more than workshop is being booked  We will do our best to accommodate your preference around logistics and travel costs. | **Daily** | **Weekly** |
| **Preferred start and finish time for delivery**  Our workshops are usually around 3 hours long |  | |
| **Length of visit**  Please note that the confirmed length of workshops will depend on the children’s profile information we receive | **Half day** | |
| **Break times in the day (if applicable)**  E.g. morning break, lunch break, school finish |  | |
| **Amenities**  Will tea/coffee or lunch be available? | **Yes / No** | |
| **I understand that we will be sent the PowerPoint file ahead of the workshop. I will save this locally for workshop use and print resources as required.** | **Yes / No**  If this is not going to be possible, please let us know so we can explore alternatives. | |
| **I understand that I will need to fill in a staff feedback form after the workshop. We will also support the children to complete pre and post evaluation forms.** | **Yes / No** This is really important for us to ensure we are delivering the best quality workshops for CYP and we are able to report to our funders. | |

**Please tick the workshops you are interested in.**

We strongly encourage you to discuss with the children and young people which workshops you would like us to deliver, if possible. You can look on our website for more details about workshop content.

Please remember that we require a minimum of 8 weeks’ notice for bookings. We will do our best to accommodate your request, but this will be subject to availability. We can deliver a maximum of 2 workshops per day and generally offer 4 workshops per school per year.

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| --- | --- | --- | --- | --- |
| **Who has chosen these topics?** | **Teacher** |  | **CYP** |  |

**Year 5-6 only**

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| --- | --- | --- | --- |
| **Healthy relationships and personal boundaries** |  | **Understanding safe and unsafe touching** |  |
| **Secrets and surprises – what is ok and what is not ok** |  | **Internet safety and harms and online grooming** |  |
| **Feelings and emotions** |  |  |  |

**Secondary school**

|  |  |  |  |
| --- | --- | --- | --- |
| **Recognising a healthy relationship** |  | **My body is changing** |  |
| **Taking care of your wellbeing** |  | **Who am I? Exploring identity** |  |
| **Taking charge of your own health** |  | **Being safe in this world** |  |
| **This doesn’t feel right (relates to FGM, forced marriage, HBA)** |  | **Safe sex and keeping safe** |  |

We are growing our workshop itinerary, introducing a new format for the 2025-2026 school year. If you have any feedback on the subjects and content we have recently launched, please let us know.

Or, if there anything else you think we should cover, or young people have told you they would like us to cover, or you have general feedback or suggestions please let us know here:

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**What happens next?**

Thank you for filling in this booking form. Please email to [cyp@signhealth.org.uk](mailto:cyp@signhealth.org.uk) and we will be in touch!

If you do not know all the information yet, please let us know when this will be available. We usually cannot confirm a workshop until we have all the information above.

You can contact us at [cyp@signhealth.org.uk](mailto:cyp@signhealth.org.uk) if you have any questions.

Please have a look at our website for more information and resources for deaf children and young people: [Are you a deaf young person? - SignHealth](https://signhealth.org.uk/with-deaf-people/supporting-young-people/)