# Finance, Audit and Risk Committee Independent Member Role Profile

## Purpose

To contribute, as a voluntary independent member of SignHealth’s Finance, Audit and Risk Committee, to the delivery of SignHealth’s Purpose to improve deaf people’s health and wellbeing.

The Committee is responsible for

* Ensuring hat financial resources are availabel to SignHEalth and are nomitored and used efficiently
* Ensuring that there is a robust assurance framework in place to manage and monitor the governance, internal contraol and risk management systems within SignHealth

## Key tasks

Working with the Chair of the Finance, Audit and Risk Committee, other committee members, and staff to support the committee in delivering on its Terms of Reference:

* Give assurance to the Board on the appropriateness of SignHealth’s financial strategy, reserves, and other financial policies
* Review SignHealth’s investments and treasury arrangements
* Review the annual financial statements in conjunction with the external auditors before submission to the Trustees and
* Review the effectiveness of systems to assess and manage risk and review the risk register
* Review the Whistleblowing Policy and Safeguarding policy and any related policies that may impact on reputational or other organisational risk
* Review internal control and risk management systems, including the complaints procedure, to ensure they are robust and effective
* Review quality assurance across the organisation

## Independent Member Expectations

* Support and contribute to the purpose, values and objectives of SignHealth
* Devote sufficient time and energy to SignHealth, including preparing for four Audit and Risk Committee meetings each year.
* Attend and participate in any induction, training, briefing or development activities as discussed and agreed by the Committee with its Chair.
* Register all interests that might have a bearing on SignHealth’s work and declare any potential or actual conflicts of interest as and when they arise
* Raise any concerns she/he has with the Committee Chair, Chair of the Board or the Chief Executive
* Represent SignHealth positively to all external stakeholders and interested groups

## What you will need for the role

* A professional qualification in accounting or finance
* Experience in risk management and assurance frameworks in a CQC regulated environment
* Relevant experience at Board, Committee, or executive level of an organisation of comparable scale and complexity
* Familiarity with Charity financial management
* Leadership qualities and a commitment to working as a team
* Commitment to the values and purpose of the organisation
* Effective communication and listening skills
* The ability to challenge, to think flexibly and independently
* The ability to contribute to high level strategic debate
* General knowledge of the operating environment of the organisation and the broader political, social and economic drivers externally
* Understanding of the importance of good governance, and the roles of Board and Executive

## What you will get from this role

This volunteer role offers a unique opportunity to:

* Gain experience in a complex, values-led organisation
* Work alongside members of the Board and Executive Team
* Contribute to strategic conversations that shape the future of the charity
* Make a meaningful difference to people’s lives and communities

This role is unpaid, but expenses will be met in accordance with the charity’s Expenses Policy.

## Support and Development

The Committee Chair and Chief Executive will ensure that the necessary support is available for Independent Members to make the most of their role, including a strong induction to SignHealth and the Committee

## Length of term

Independent Members’ term of service is 3 years which can be extended for another 3 years (a maximum 6-year term) following discussions with the committee Chair and dependent on independent member commitments.